

2017 Class Schedule

Federal Resume Class: 5 Jan, 7 Feb, 7 Mar, 4 Apr, 2 May, 6 Jun, 6 Jul, 1 Aug, 5 Sep, 10 Oct, 7 Nov & 5 Dec

Private Sector Resume: 10 Jan, 14 Feb, 14 Mar, 11 Apr, 09 May, 13 Jun, 11 Jul, 08 Aug, 12 Sep, 10 Oct, 14 Nov & 12 Dec

Job Search In Arkansas: 17 Jan, 21 Feb, 21 Mar, 18 Apr, 16 May, 20 Jun, 18 Jul, 15 Aug, 19 Sep, 17 Oct, 21 Nov & 19 Dec

LinkedIn or LeftOut: 24 Jan, 28 Mar, 30 May, 22 Aug, 24 Oct

Interviewing 101: 28 Feb, 23 May, 25 Jul, 26 Sep, 28 Nov

Spouse Employment Pgms: 31 Jan, 25 Apr, 27 Jun, 29 Aug, 31 Oct

Start Your Own Business: 27 Feb, 8 May, 11 Sep, 4 Dec

Supervisors Guide to Career Focus
6 Jan, 14 Apr, 7 Jul, 6 Oct

Next Career Fair:

30 Mar 2017 1:00-4:00pm
15 Sep 2017 1:00-4:00pm



A&FRC Programs

Air Force Aid Society

Air Force Spouse

AF Wounded Warrior

Career Focus

Deployment

Exceptional Family Member
Program-Family Support
(EFMP-FS)

Money Matters

Moving/PCSing

Self Development

Separation/Retirement

Volunteering



Updated 3 January 2017

Career Focus



Airman & Family
Readiness Center



940 Arnold Drive
Little Rock AFB, AR 72099
(501) 987-2667

Hours of Operation:
(M—F) 0730-1630
(T) 0730 to 1400

[www.facebook.com/
LittleRockAFRC](http://www.facebook.com/LittleRockAFRC)

www.littlerock.af.mil



Career Focus



Introduction

An employment resource program that provides information, assistance and job skills training to enhance the marketability and employability of transitioning military, spouses, family members and retirees.



All services are free of charge and include: employment classes & workshops, job fairs & special on-base employer events, resume & interviewing assistance, career counseling and email employment vacancy announcements.

Career Focus Classes

Federal Resume Class:

- How to use USAJOBS website
- How to create a Federal Resume

Private Sector Resume Class:

- How to prepare a civilian resume
- Resume types and styles

Job Search In Arkansas Class:

- Finding jobs at various levels
- Where to look for local employment

LinkedIn or LeftOut:

- How to create all star profile page
- How to use LinkedIn for jobs

Spouse Employment Program:

- At home employment opportunities
- Education/Employment programs

Interviewing 101:

- How to prepare for interview
- Types of interviews to expect



Career Focus Workshops

Start Your Own Business:

Facilitated by the Service Corp Of Retired Executives (SCORE) and Small Business of Association (SBA) the three hour workshop is for anyone interested in being their own boss. Starting your own business from A to Z with professionals that have 30+years of successful business ownership

Supervisors Guide to Career Focus:

Provides supervisors the information on all programs within the career focus for briefing shops and troops ensuring members know the resources available to them and their families.

